

Hunningdon Lakes Property Owners Association



HLPOA – Community Group, Inc.
4534 Bonney Road
Virginia Beach, VA 23462
(757) 499-2200, ext. 221
ddoney@vb.communitygroup.com

IMPROVEMENT APPROVAL REQUEST FORM

DATE: _____ PHONE _____ EMAIL _____

NAME: _____

ADDRESS: _____

REQUEST APPROVAL FOR: _____

DESCRIPTION OF PROJECT: _____

Homeowners must submit a blueprint or architect’s drawing of the item showing final appearance. (A picture may be submitted instead for pre-fabricated installations.) Enclose a copy of your plat showing the location of the items to be installed or built. If requesting a change in the exterior house colors, include sample charts; please be reminded that they must be based on earth tone or muted colors such as the “Benjamin Moore Historical Color Collection.” All items should be completed within 90 days of the start of construction.

No variances from the covenants and by-laws will be approved.

Construction dumpsters must be dropped on private property, not on the street..

Submit all requests with items attached. Requests will be maintained in association records and a copy of the request form will be returned to you for your records.

Signature of applicant _____

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Your request for improvements has been **approved / disapproved**. Please ensure your project remains as submitted. If any changes occur, please contact the Architectural Committee chairperson before making the changes to ensure it is in compliance with covenants and by-laws.

Architectural Committee Chair: _____ Date: _____

Board member HLPOA; _____ Date: _____